

## How to Resize an Area

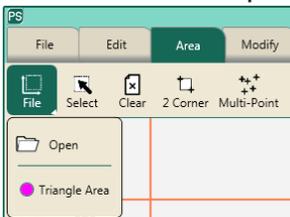
Resize an area from an existing area using the **Resize** function or **Transform**.

### 1. Open an area

*Note: There are two options to display the saved area on the screen.*

#### OPTION 1

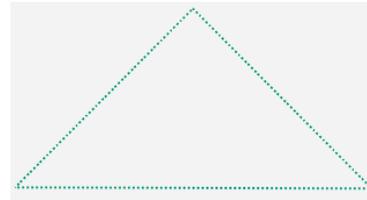
- Select **Area** Tab.
- Select **File**.
- Press **Open** or select an area from the drop down menu.



- The area now appears as a pink triangle with dashed lines.
- Press **Select**.

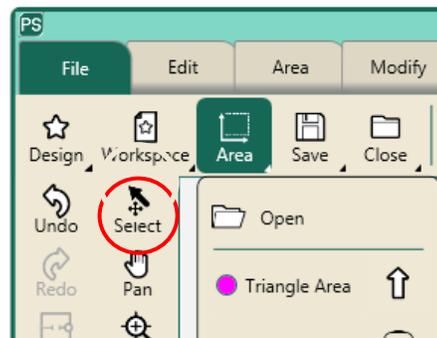


- The area will turn green with dashed lines indicating that it is selected and ready to resize.



#### OPTION 2

- Select **File** Tab.
- Select **Area** in the ribbon.
- Press **Select** in the workspace tool bar.



- The area will turn green with dashed lines indicating that it is selected and ready to resize.

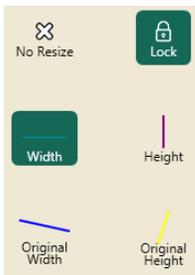
## 2. Resize an area

- Press **Modify**.
- Press **Resize**.

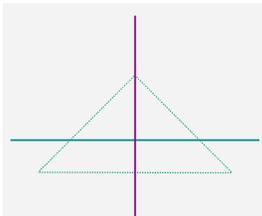


### OPTION 1

- Press **Lock** in the sidebar to resize the triangle area proportionally.



Press the minus or plus button to increase or decrease the size of the area.



### OPTION 2

- To resize the area triangle width or height individually unselect the **Lock** button and select either width or height to resize.
- Press the minus or plus button to increase or decrease the size of the area.

